



Date: 27<sup>th</sup> March 2008

BPAS  
Business Consultancy  
16 Magna Crescent  
Wickersley  
Rotherham  
S66 2HD

**Re: Gap Analysis**

Dear Sirs

With reference to our request for a gap analysis of Comtechs company procedures, I would like to say how pleased we are with the professional and effective way the analysis was carried out.

Peter was requested to carry out a GAP analysis for the company against the requirements of ISO9001:2000.

This was conducted in a professional and effective manner and resulted in a detailed report being issued. Based on this we invited him back for a further day to propose a schedule of work relating to the introduction of some basic management systems.



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His work clarified the need for us to address our management systems first in order to gain control of both our performance and finances before considering a move to ISO9001:2000.

We would recommend Peter to new clients and have ourselves planned a 10 day programme of work with him over the coming months.

Kind Regards

Keith Jackson  
**General Manager**